

Board of Director Positions to be Voted in AGM

a) President [Chair]

The President shall preside at all General Meetings of the Club and of the Board of Directors. The President shall be ex officio a member of all committees, except any nominations committee; shall appoint all chairs of standing and special committees subject to ratification by the Board; coordinate all duties of the Board, committees, staff; and shall be the spokesperson for the Club. The President has no authority to act unless directed to do so by the Board of Directors.

b) Vice-President [Vice-Chair]

The Vice President shall act in the absence of the President and shall have other powers as assigned by the Board.

c) Treasurer

The Treasurer shall ensure that full and accurate records are kept of the accounts of the Club; shall report to the Board of Directors at least once per quarter; and shall submit an Annual Financial Report [(including budget)] to the Annual General Meeting.

d) Secretary

The Secretary shall keep a record of all minutes of the organization; keep on file all committee reports; notify officers and committee Members of their election or appointment; sign all certified copies of acts of the organization, unless otherwise specified in the Club's published rules; maintain record books in which the constitution, published rules and minutes are entered and to have the current record books available at each meeting; to send out to the Membership a notice of each General Meeting; to send out to the board notice of each meeting; conduct the general correspondence of the organization that is not the proper function of another office or committee; prepare, prior to each meeting in consultation with the presiding officer, an order of business; and in the absence of the president and vice-president to preside until the immediate election or appointment of a new presiding officer.

e) Parent Director

The Parent Director shall be responsible for ensuring parent concerns are gathered and presented to the board as well as relaying all information from the board to the membership.

They will chair the parent committee that will consist of 1 team parent per team as voted for by the team to represent them in the committee. This position will work with the registrar for all event planning. There will be tasks as assigned by the board.

f) Coach Rep

The Coach Representative is appointed by the group of confirmed coaches that are in good standing with the club and VBC. They will be a part of the board to ensure the coaches have a voice on the board. There will be tasks as assigned by the board.

g) Director of Fundraising

The Director of Fundraising will be responsible for coordinating and driving all fundraising activities. They will chair the fundraising committee which can be a standalone committee or the parent committee. There will be tasks as assigned by the board. In the event that this position is not filled, the duties will become those of the treasurer.

h) Registrar

The Registrar will be responsible for all membership registrations and their completion. They will ensure that teams are registered with VBC appropriately and meet all requirements of the events they wish to attend. They will ensure that all coaches are registered with VBC and have completed the required training to be eligible and to register for tournaments. Will work with the Parent Director and parent committee to ensure event arrangements are made which include, but are not limited to accommodations, travel, and meal planning. In the event that this position is not filled, the duties will be shared amongst the board.

i) Other Positions / Director at large

The duties of other Director Positions shall be determined by the Board of Directors.

10) Nominations and Elections

a) Nominations for positions on the Board of Directors may be made by any Member at the Annual General Meeting.

b) Nominations and elections for open positions shall be held in the order of the positions listed in the Bylaws.

c) Election shall be by secret ballot, but in the event only one candidate is nominated, no vote is required and the nominated candidate shall be declared elected by acclamation.

i) All Directors shall be elected by a majority vote in the following order:

President [Chair]

Vice President [Vice Chair]

Treasurer

Secretary

Parent Director

Coach Rep

Director of Fundraising

Registrar

Directors at Large (as required)